

Special Health Needs Best Practices Checklist

Date of Observation: Note: *The term "children" is used throughout this checklist to refer to any individual between the ages of 6 weeks and 12 years of age.	Staff member never does this or does not seem aware of the practice.				Staff member always does this.
	1	2	3	4	5
Staff members can describe and discuss the care plans of each child who enters the program with an identified health care need.					
Staff members implement care plans as prescribed.					
Staff members are aware of allergies and take steps to prevent contact with allergens.					
Notices regarding allergies are clearly and prominently posted in the child's classroom and wherever children eat.					
Staff members check the "Rights" of medication before administering medication.					
Staff members follow all program policies regarding medication.					



	1	2	3	4	5
Staff members take a copy of the plan, the proper medication, and a cell phone whenever the child leaves the building.					
Staff members can describe and discuss the care plans of each child who enters the program with an identified health care need.					
Staff members implement care plans as prescribed.					
Notes:					